



27th November 2012

To whom it may concern,

It is my pleasure to recommend Mr. Brian Gallagher for a position as Lecturer in English as a Foreign Language at Nagoya University of Foreign Studies.

Mr. Gallagher worked a full-time position in our Study Abroad Department between 2006 and 2007 after completing a year part-time position here. He taught English for Academic Purpose (EAP) classes as well as other specific classes in our department such as IELTS Seminar, British Studies, and Information Technology. Mr. Gallagher actually developed teaching materials for the British Studies and the Information Technology classes although no electronic copies exist any longer. These both proved that he has multiple talents.

The British Studies class covered various fields from its history and culture to contemporary issues and was implemented in a systematic approach. In this cross-cultural class, he motivated student's interest in both the United Kingdom and Ireland, and certainly enhanced students critical thinking skills. Meanwhile, in his Information Technology class, which was more practical, Mr. Gallagher provided step-by-step guidance to achieving IT skills using his own materials.

Mr. Gallagher always emphasised the importance of student activity and practical work in his EAP classes. His EAP classes were highly rated as being beneficial among our students. Most of the students felt those classes were extremely useful to improve both academic and practical language skills.

There is no doubt that Mr. Gallagher is a person with excellent communication skills. Consequently, he was a suitable person for the EFL coordinator here. He is also extremely responsible, organised, cooperative, and can work independently as well. Needless to say, he is cheerful and well liked by both students and colleagues.

I firmly believe that Mr. Gallagher is well-qualified candidate for the teaching position, and he would be a very positive asset to your university.

Yours sincerely,

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